

#### ISLAMIAH WOMEN'S ARTS & SCIENCE COLLEGE

(Recognized by UGC under section 2(f) & 12(b) of the UGC Act 1956 &

Permanent Affiliation with Thiruvalluvar University)

Approved by the Government of Tamilnadu Accredited by NAAC with B Grade NEWTOWN, VANIYAMBADI – 635 752.

Maintained & Managed by
THE VANIYAMBADI MUSLIM EDUCATIONAL SOCIETY
FORT. VANIYAMBADI

CALENDAR & STUDENTS

# HANDBOOK 2020-2021

Dr. M. RENU, M.B.A.,(FIN)M.B.A.,(HRM)M.Com.,M.Phil., PGDCA, SET., Ph.D. PRINCIPAL

> C.KHAISER AHMED, B. Sc. Secretary & Correspondent

Phone: 04174 - 235266 e-mail: principaliwc@gmail.com

# INVOCATION

In the Name of Allah, the Beneficent, the Merciful

Praise be to Allah, the Lord of the Worlds,

The Beneficent, the Merciful

Master of the Day of Judgement.

You alone we worship; You alone we ask for help.

Show us the straight path;

The path of those whom You have favoured;

Not (the path) of those who earn Your anger,

Nor of those who go astray.

AAMEEN

Al-Quran

#### THE NATIONAL ANTHEM

Jana-gana-mana-adhinayaka, jaya he
Bharata-bhagya-vidhata
Punjab-Sindhu-Gujarata-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
Uchchala-Jaladhi-taranga
Tava shubha name jage,
Tava shubha asisa mage,
gahe tava jaya gatha,
Jana-gana-mangala-dayaka jaya he
Bharata-bhagya-vidhata
Jaya he, jaya he, jaya he,
Jaya jaya jaya, jaya he!
Jai Hind

#### TRANSLATION OF NATIONAL ANTHEM

Thou art the ruler of the minds of all people,
Dispenser of India's destiny.
Thy name rouses the hearts of Punjab, Sind,
Gujarata and Maratha,
Of Dravida, Odisha and Bengal;
It echoes in the hills of the Vindhyas and Himalayas,
mingles in the music of Jamuna and Ganges and is
chanted by the waves of the Indian Sea.
They pray for thy blessings and sing thy praise.
The saving of all people waits in thy hand,
Thou dispenser of India's destiny.
Victory, victory, victory to thee.

#### NATIONAL PLEDGE

India is my country. All Indians are my brothers and sisters. Hove my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy. To my country and my people, I pledge my devotion. In their wellbeing and prosperity alone lies my happiness.

# TAMIL THAI VAZHTHU

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும் சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில் தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே! தமிழணங்கே! உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே! வாழ்த்துதுமே! வாழ்த்துதுமே!

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# By the grace of Almighty Allah, 1997 was an auspicious and a red letter day for the people of Vaniyambadi and the women in particular as it witnessed the founding of Islamiah Women's Arts & Science College under the aegis of the Vaniyambadi Muslim Educational Society.

This College is a dream come true for the Muslim Women of Vaniyambadi who want to pursue higher education.

Islamiah Women's Arts & Science College is a symbol of devotion to education and love for learning.

The Muslims of Vaniyambadi, in their zeal of translating into action the message of Sir Syed Ahmed Khan, established the V.M.E. Society in 1903 and registered in 1905.

The V.M.E. Society is a boon to the people of Vaniyambadi and its surrounding who have a desire for learning and acquiring knowledge in pursuit of truth.

The V.M.E. Society with its religious, cultural and educational background has started several institutions to cater to the educational needs of the people of this region. They are:

- 1. Islamiah Elementary School in 1903.
- 2. Islamiah Boys' Higher Secondary School in 1912.
- 3. Islamiah College (Men) in 1919 (Autonomous)
- 4. Islamiah Girls' Higher Secondary School in 1957.
- 5. Islamiah Industrial Training Centre in 1984.
- 6. Islamiah Women's Arts & Science College in 1997.
- 7. Islamiah Skill Development Centre in 2018 Islamiah Women's Arts & Science College conceived

in its true Islamic tradition and founded by VME Society got its provisional affiliation from the ISLAMIAHWOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI-CALENDAR University of Madras on 7th October 1997 and appeared on the educational horizon on 16th October 1997 at the premises of Islamiah Girls' Higher Secondary School.

At present, the College is functioning in its own permanent campus at By Pass Road, Vaniyambadi. It has got permanent affiliation with Thiruvalluvar University, Vellore and is approved by the Government of Tamil Nadu. It is also recognized by University Grants Commission under section 2(f) and 12(b) of the UGC Act of 1956. The students are taught and trained to become better citizens and serve the society. Quality of the highest order in every sphere is always the aim of this institution and all efforts are made to achieve it.

The aim of the College is to cultivate good behaviour, attitude and high values of life among its students. The students are given special training in Personality Development, Women Empowerment and short term Value Added Courses apart from regular instructions.

The dedicated and commendable services rendered by Kaka Md. Zubair Sahib and all the members of the VME Society for founding and developing this College deserves special mention.

The College at present offers the following courses:

#### UG Courses

- 1.B.Sc. Nutrition Food Service Management & Dietetics
- 2. B.Sc. Bio Chemistry
- 3. B.Com.
- 4. B.A. English Literature
- 5. B.C. A

- 6. B.Sc. Mathematics
- 7. B.B.A.
- 8. B.Com. (Computer Applications)
- 9. B.Sc. Computer Science
- 10.B.Sc. Chemistry
- 11.B.Sc. Interior Design & Décor
- 12.B.Sc. Zoology

# PG Courses

- 13. M.A. English
- 14. M.Com.
- 15. M.Sc. Mathematics
- 16. M.Sc. Computer Science
- M.Sc. Foods & Nutrition
   M.Sc. Biochemistry

# M.Phil Programmes

- 19. English
- 20. Commerce
- 21. Mathematics

# Ph.D.

- 22. English (Part time)
- 23. Commerce (Part time)

Program Outcomes, Program Specific Outcomes and Course Outcomes:

https://www.islamiahwomensartsandsciencecollege.com/pos.php

The College has efficient staff who strive hard to promote better education among our students who are from different communities. We promote equality, social justice and communal harmony.

Special coaching classes for preparing the commerce students to become Chartered Accountants are

being conducted regularly in collaboration with MT Educare, Bombay.

Free coaching classes for NET / SET Examination are also conducted with experts for both teachers and final year PG students.

Employability skills development program adds another feather to the cap of our institution

Moral instructions are being given during prayer every day to inculcate ethical and moral values among our students.

Scholarship facility for SC & ST students from State Government and Post Matric Scholarship for Minorities from Central Government are made available in this college.

Government Free Hostel for Minority students coming from far off places is also available.

Fitness (or) Exercise sessions are scheduled each day during the morning assembly to maintain and stimulate general physical health of the students.

Group Insurance covers all the students and staff of the college.

Placement – Campus Interviews are organized along with placement training programmes for providing job opportunities for all UG and PG final year students.

Indoor Stadium with sufficient space and sports equipment for Chess, Carrom, Table Tennis along with a multi sectioned court for shuttle and Volley Ball is made available to all the students for conducting and training of Sports.

English Language Lab for strengthening English Communication skills in students is made available to be a part of students' co-curriculum.

NDL (Inflibnet Digital Library) is made available for easy access to thousands of research thesis, National & International e-journals to facilitate research for students and Staff.

NPTEL, SWAYAM in Collaboration with IIT Madras, National Programme on Technology Enhanced Learning provides e- learning and subsequent examination and certification through online web and video courses in all streams.

#### Value Added Courses

- Tally Certificate Course
- Diploma in Medical Lab Technology
- Self-defense course
- Diploma in Tailoring
- Desktop Publishing
- · Certificate course in Islamic studies
- Short Term Courses on: Mehendi, Glass Painting, Fruit & Veg Carving, Jute Products Workshop, Crochet, Continental Cuisine, Soft Skill etc
- Kavin Bioresearch Centre, Chennai associated GLP- Good Laboratory Practice Certificate Course

We pray to ALMIGHTY ALLAH to shower His blessings on our college and help us to keep

ISLAMIAHWOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI-CALENDAR improving the quality of education and create better place and environment for the staff and students.

AAMEEN.

# OFFICE-BEARERS - PAST AND PRESENT PRESIDENTS

1 Janab Sailappai Abdul Khader Sahib	1902-1905
2 Janab Moulvi Al-Haj Ziauddin Mohamed Sahib	1905-1935
3 Janab C. Abdul Hakim Sahib	1935-1938
4 Janab Moulvi Al-Haj Ziauddin Mohamed Sahib	1938-1941
5 Janab Malayalam Hajee Abdul Raheem Sahib	1941-1944
6 Janab Malang Hajee Abdul Raheem Sahib	1944-1947
7 Janab P.R. Md. Fazlullah Sahib,B.A.,B.L.	1947-1948
8 Janab Kaniyambadi Abdul Wahab Sahib	1948-1951
9 Janab N.M. Anwar Sahib, M.A.	1951-1973
10 Janab Dr.J. Azeezur Rahman Sahib, M.B.B.S.	1973-1981
11 Janab Dr.G.Hajee Abdul Shukoor Sahib, м.в.в.	s.1981-1984
12 Janab Pallan Hajee Khaleelur Rahman Sahib	1984-1986
13 Janab V.P. Naimur Rahman Sahib	1986-1991
14 Janab Motoor Nazeer Ahmed Sahib	1991-1997
15 Janab C. Abdul Malick Sahib, B.Com.	1997-2005
16 Janab M.L. Mohamed Aslam Sahib	2005-2007
17 Janab S.C. Mohammed Hussain Sahib, M.A.	2007-2011
18 Janab T. Mohamed Mubeen Sahib, (B.E., M.Sc. (Engineering), M.I.I.E). 19 Janab Mouda Ahmed Basha Sahib, B.Com (C.A	2011-2019 A)

# **GENERAL SECRETARIES**

1 Janab Malayalam Ameenuddin Sahib	1902-1905
2 Janab Yakub Hasan Sait Sahib	1905-1913
3 Janab Nawab Ghulam Ahmed Sahib Kalami	1913-1917
4 Janab T. Hajee Badrudin Sahib	1917-1925
5 Janab Padyari Abdul Shukoor Sahib	1925-1930
6 Janab P. R. Abdul Hameed Sahib	1930-1935
7 Janab Kaniyambadi Abdul Wahab Sahib	1935-1941
8 Janab Malang Ahmed Badsha Sahib, B.A.	1941-1944
9 Janab C.L. Hajee Abdul Subhan Sahib	1944-1948
10 Janab T.K. Mohamed Zackriah Sahib	1948-1955
11 Janab Naivasal Mohamed Hussain Sahib	1955-1958
12 Janab M.L. Hajee Abdul Jabbar Sahib	1958-1967
13 Janab M. Nazeer Ahmed Sahib	1967-1981
14 Janab Kaka Md. Zubair Sahib	1981-1984
15 Janab T.K. Hajee Md. Shameem Sahib	1984-1989
16 Janab Kaka Md. Zubair Sahib	1989-2000
17 Janab Mandi Md. Farooq Sahib, B.A.	2000-2008
18 Janab Takadi Aarif Akthar Sahib, B.Sc.	2008-2011
19 Janab C. Khaiser Ahmed Sahib, B.Sc.	2011-2013
20 Janab Dr. Anwarullah Hajee, M.B.B.S.	2013-2016
21 Janab C. Khaiser Ahmed Sahib, B.Sc.	2016-2019
22 Janab Ghani Mohamed Azar Sahib, B.Sc.	2019-

# SECRETARY & CORRESPONDENTS

1 Ja	nab	Mandi Md. Farooq Sahib.B.A.	1997-2000
2 Ja	nab	Kaka Mohamed Zubair Sahib	2000
3 Ja	nab	Malayalam Anver Sahib, B.E., F.I.E.	2000-2003
4 Ja	nab	C. KhaiserAhmedSahib,B.Sc.	2003-2005
5 Ja	nab	Mandi Md. Aslam Sahib, B. Com.	2005-2008
6 Ja	nab	Ghani Md.JaveedSahib,B.Sc.	2008-2010
7 Ja	nab	H. Abdul Haleem Sahib, B.Sc.	2010-2013
8 Ja	nab	Ghani Md.JaveedSahib,B.Sc.	2013-2016
9 Ja	nab	H. Abdul Haleem Sahib, B.Sc.	2016-2019
10 Ja	nab	C. Khaiser Ahmed Sahib, B.Sc.	2019-

# **PRINCIPALS**

1	Mrs. Kowser Fathima, M.Sc., M.Phil.	1997-
1	Mis. Rowsel Fathina, M.Sc., M.Filli.	1998
2	Mrs. S. H. Mahmoodunnisa Nazir, M.Sc.,	1998-
2	M.Phil.	2007
3	Mrs. A. Shahida Parveen, M.A., M.Phil.,	2007-
3	PGDCA., B.Ed.	2009
4	Dr. Major Syed Shahabuddeen, M.A.,	2010-
4	M.Phil., Ph.D.	2016
5	Dr. Mazher Sultana,	2016-
J	M.Sc.,M.B.A.,M.Ed.,M.Phil.,Ph.d.,	2017
6	Dr. R. Akthar Begum,	2017-
O	M.Com., M.B.A.,M.Phil.,Ph.D	2019
7	Dr. S. Jamuna,	2019-
′	M.Com., M.B.A.,M.Phil.,Ph.D	2020
	Dr. M. Donii	
8	Dr. M. Renu,	2020-
	M.Com., M.B.A.,(FIN) M.B.A.,(HRM) M.Phil.,PGDCA.,SET.,Ph.D	
	,. 000,001.,11.0	

# MEMBERS OF THE ISLAMIAH WOMEN'S COLLEGE COMMITTEE

1.	Janab. Mouda Ahmed Basha Sahib, B.Com(C.A). President, V.M.E. Society
2.	Janab Ghani Mohamed Azhar Sahib, B. Sc., General Secretary, V.M.E. Society
3.	Janab C. Khaiser Ahmed Sahib, B.Sc.,
	Secretary & Correspondent, Islamiah Women's Arts & Science College
4.	Janab L.M. Muneer Ahmed Sahib, B. Sc., Secretary & Correspondent, Islamiah College Committee
5.	Janab. N. Ameer Basha Sahib, B. Tech. Secretary & Correspondent, Islamiah Boys' Higher Secondary School
6.	Janab Moolai Rafeeq Ahmed Sahib, M. Com., Secretary & Correspondent, Islamiah Girls' Higher Secondary School
7.	Janab Hafiz Sajid Ahmed Sahib, M. Com., Secretary & Correspondent, Islamiah Primary School
8.	Janab V. Jaweed Iqbal Sahib, B. Com., Secretary & Correspondent, Islamiah Industrial Training Institute
9.	Janab Dr. M. Azeem Basha Sahib, M.B.B.S. Deeni Taleem Secretary
10.	Janab Nari Mohamed Nayeem Sahib Assistant Secretary
11.	Janab T. Mohamed Makeen Sahib, B. Tech., Member
12.	Janab M.L. Mohamed Siddeeq Sahib, B. Sc., Member
13.	Janab Dr. S. Akbar Kouser Sahib, B. Com., Member
14.	Janab A.Mohammed Zafarullah Sahib,B.Com Member
15.	Dr.M.Renu, M. Com., M.B.A.,(FIN) M.B.A.,(HRM) M.Phil., PGDCA.,SET., Ph.D.
	Ex-Officio, Principal

# TEACHING STAFF

#### **PRINCIPAL**

Dr. M. Renu, M.Com., M.B.A., (FIN), M.B.A., (HRM), M. Phil., PGDCA, SET., Ph.D.

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Kareemunnisa, M.A. M.Phil., B.Ed.,

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Ms. S. Pramila, M.B.A., M.Phil.,

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Ms. P. Umadevi, M.Com., M.Phil., SET

Ms. B. Brindha, M.Com., M.Phil.,

Ms. B. Sandhiya M.Com

#### DEPARTMENT OF ZOOLOGY

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Dr. A. Ragamath Bee M.Sc., M.Phil., M.Ed., Ph.D.

#### LIBRARIAN

Dr. Aarifa Basheer B.Sc, B.Ed., MLIS., M.Phil., PGDLAN, Ph.D.

#### COLLEGE DOCTOR

Ms. Dr. Khanita Suman, B.U.M.S, M.S.(Korean Medicine)

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Ms. K. Tahira Begum, M.A.,

Ms. P.S. Muneera Begum, M.Com

Ms. Kouser H.Sc.,

Ms. Faiza Kulsum B.C.A

Ms.K. Mohseena Farheen H.Sc.,

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Ms. Yasmeen H.Sc.,

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Ms. K Nisar Begum H.sc.,

Ms. J. Sandhiya

Ms. Bushra H.Sc.,

Ms.

Ms.

# **SWEEPERS**

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Pichumani

Kanivammal

Ms. Vengammal Ms. Pattammal

Ms. Ellaiyammal

Ms. Kamatchi

Ms. Rani

# **SCAVENGER**

Mr. Karthikeyan

# **DAY WATCHMAN**

Mr. Syed Nisar Ahmed

Mr. Habeeb

# **NIGHT WATCHMAN**

Mr. P. Mani

Mr. R. Gnanasekaran

# GARDENER

Mr. Habeeb

#### COMMITTEES

# Principal is the President of all the Committees

# NAAC - Steering Committee Members

- 1. Dr. P.Kavitha
- 2. Dr. K.Indra
- 3. Dr. B.Manjula
- 4. Ms.Meenaz Banu
- 5. Ms. S.Aruna
- Dr.M.Eswari
- 7. Ms.L.Jagadeeswari
- 8. Ms.K.Priya

# Internal Quality Assurance Cell

- 1. Ms. Arshiya Tarannum, Co-ordinator
- 2. Ms. C. Firza Afreen
- 3. Ms. M. Uma
- 4 Ms.Sudha.D
- 5. Dr. Sadiya Sarvath
- 6. Ms. S. Nagasudha
- 7. Ms. Naziya Tasneem.M
- 8. Ms. Shazia Saqulain. N
- 9. Ms.Aarthy

#### **Examination Committee**

- 1. Ms. Deepalakshmi. S, Co-ordinator
- 2. Mr. Shameel Ahmed

# College Magazine Committee

- 1. Dr. M. Renu, Editor-in-Chief
- 2. Ms. Arshiya Tarannum, Asst. Editor
- 3. Dr. M. Sumathi
- 4. Ms. Nadira Begum
- 5. Ms. A. Meenaz Banu
- 6. Ms. S. Aruna

# Entrepreneurship cell

- 1.Dr. Manjula.B, Convenor
- 2.Dr. Indra.K
- 3.Ms. Uma Devi

# Scholarship

- 1.Ms. N. Shaziya Sagulain M.Sc., Convenor
- 2.Ms. Faiza Kulsoom

# **Library Advisory Committee**

- 1.Dr. Aariefa Basheer (Librarian), Convenor
- 2.Dr.Sumathy
- 3.Ms.Lakshmi
- 4.Ms. Aneesa Begum
- 5.Ms. Arshiya Tarannum
- 6.Ms. Rayeesa Salmi

# Students Attendance and Time Table Committee

- 1. Dr. Indra.K. Convenor
- 2. Dr. Sadiya Sarvath
- 3. Ms. Priyadharshini

# Discipline & Anti ragging Committee

- 1. Dr. Aarifa Basheer (Librarian), Convenor
- 2. Dr. P. Kavitha
- 3. Dr. K. Indra
- 4. Dr. B. Manjula
- 5. Ms. Meenaz Banu
- 6. Dr. M. Eswari
- 7. Ms. L. Jagadeeswari
- 8. Ms. K. Priya
- 9. Ms. Sameerunnisa

# Sports Advisory Committee

- Dr. Uma Parameswari
- 2. Ms. E. Shobana
- 3. Ms. Shazia Saqulain
- 4. Ms. Aarthy

#### 5. Ms. Arshiya Tarannum

#### Youth Red Cross

- 1. Ms. S.G. Anisa Begum, Convenor
- 2. Ms. T. Anuradha
- 3. Dr. Uma Parameswari

#### Red Ribbon Club

- 1. Ms. S. Aruna, Convenor
- 2.Ms. D. Sudha
- 3.Dr. Suganya

#### **Enviro Club**

- 1. Dr. M. Eswari, Convenor
- 2. Ms. S. Aruna
- 3. Ms. Munasira

#### Consumer Club

- 1. Dr. K. Indra, Convenor
- 2. Dr. B. Manjula
- 3. Dr. Kavitha.P

# Career Guidance & Placement Cell

- 1. Ms. Priva.K. Convenor
- 2. Ms. J. Kumudha
- 3. Ms. Uma Devi. P
- 4. Dr. Kavitha P

#### Students' Grievance Redressal Cell

- 1. Dr. Kavitha.P, Convenor
- 2. Dr. Uma Parameswari

# Research Committee

- 1.Dr. Deepa.C,Convenor
- 2.Dr. M.Eswari
- 3.Dr. Uma Parameshwari
- 4.Dr. Sadiya Sarvath

#### NSS

- 1. Ms. E. Mala. Convenor
- 2. Ms. Hajira Begum
- 3. Ms. Anuradha

# **Swacch Bharath Committee**

- 1. Ms. Sudha.D, Convenor
- 2. Ms. Malathy

# Unnath Bharath Abhyan

- 1.Ms. Munasira Begum
- 2.Ms. Sugneswari
- 3.Ms. Suganthi

#### **Bureau of Islamic Studies**

- 1. Ms. K. Nadira Begum, Convenor
- 2. Ms. S.G. Anisa Begum
- 3. Ms. Fouzia Habeeb

# **Culturals Committee**

- 1. Dr. C. Deepa, Convenor
- 2. Ms. Shaziya Sagulain
- 3.Ms. Kareemunnisa
- 4.Ms. Annapoorani.P
- 5.Ms. Mahalakshmi.D
- 6.Ms. Ramya.P

# Legal Awareness Cell

- 1. Ms. Deepalakshmi, Convenor
- 2. Dr. C. Deepa
- 3. Ms. Arshiya Tarannum M

# PTA Cell

- 1. Dr. Aariefa Basheer, Convenor
- 2. Ms. K. Nadira Begum

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#### **OBC Cell**

- 1. Dr. Manjula, Convenor
- 2. Dr. M. Sumathi, M.A., M.Phil., Ph.D. (HOD)
- 3. Ms. K. Priya

# SC,ST Cell

- 1. Dr.Eswari. M, Convenor
- 2. Ms. Mala
- 3. Ms. Shobana
- 4. Ms. T. Anuradha

# **Minority Cell**

- 1. Ms. Meenaz Begum, Convenor
- 2. Ms. Zubaida Begum
- 3. Ms. Fouziya Habeeb

# Internal Compliance Cell

- 1. Dr. Aariefa Basheer, Convenor
- 2. Dr. Indra
- 3. Ms. Nadira Begum

#### Math Club

- 1. Ms L. Jagadeeswari, Convenor
- 2. Ms J. Kumudha
- 3. Ms. Anna Poorani

# List of our College students who have obtained the first ten ranks invarious subjects in the University Examination

S.NO	NAME	SUBJECT	RANK	YEAR
1	Umera Iram	Urdu	I	1997- 2000
2	M. Shabana Parveen	Urdu	II	1997- 2000
3	P. Shakeela Begum	Urdu	III	1997- 2000
4	G. Sayeeda Sheereen	Urdu	IV	1997- 2000
5	Fasiha Begum	Urdu	V	1997- 2000
6	S. Ayesha Iffath	Urdu	VI	1997- 2000
7	P. Shaguftha Roohi	Urdu	VII	1997- 2000
8	K. Summaiya Tarannum	Urdu	VIII	1997- 2000
9	S.K. Raziya Begum	Urdu	IX	1997- 2000
10	Shaguftha Roohi. P	Home Science	IV	1997- 2000
11	Shaziya Tahseen Miyan	Home Science	VI	1997- 2000
12	Sadia. C	Home Science	VII	1997- 2000
13	S.R. Kumari	Tamil	III	1998- 2001
14	M.P. Sajida Fathima	Urdu	I	1998- 2001
15	R. Shaheen Banu	Urdu	III	1998- 2001
16	S. Sajida Tarannum	Urdu	I	1998- 2001
17	A. Rahila Nikhath	Urdu	II	1998- 2001
18	S.T. Tasneem Naaz	Urdu	III	1998- 2001
19	M. Aliya Parveen	Urdu	V	1998- 2001
20	Rafiya Sultana	Urdu	VI	1998- 2001

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI - CALENDAR						
21	M.S. Nazia Tasneem	Urdu	IX	1998- 2001		
22	T.M. Nazneen Kouser	Urdu	Х	1999-02		
23	A. Sameena Parveen	Urdu	V	1999-02		
24	K. Afira Abida	Urdu	VII	1999-02		
25	T. Tahseen Begum	Urdu	Х	1999-02		
26	S.Sabira Farhath	Urdu	I	2000-03		
27	P.Maithili	Tamil	I	2000-03		
28	A.Sathiya	Tamil	Х	2000-03		
29	Fouzia Nikhath	Urdu	1	2000-03		
30	S.Sabira Farhath	Urdu	1	2000-03		
31	O.E. Noorunnisa	Urdu	I	2000-03		
32	M.Mishkath Roohi	Urdu	1	2000-03		
33	T.Falak Naaz	Urdu	VII	2000-03		
34	G.Nafeesa Nasreen	English	IX	2000-03		
35	Rekha	English	IX	2000-03		
36	T.Kaneez Fathima	Urdu	1	2001-04		
37	Surya Tazeen Mottur	Urdu	I	2001-04		
38	Iffath Tabassum	Urdu	II	2001-04		
39	C.Nahida Begum	Urdu	II	2001-04		
40	Umme Tama Zila,K	Urdu	V	2001-04		
41	Azkiya Takreem.N.M	Urdu	VII	2001-04		
42	Mohsina Anjum.N	Urdu	VIII	2001-04		
43	T.Kaneez Fathima	Biochemistry	VII	2001-04		
44	Andhileb Rumaan	NFSM&D	V	2001-04		

	ISLAMIAH WOMEN'S ARTS AND	SCIENCE COLLEGE, VANIY	'AMBADI - CALE	NDAR
45	S.Poornima	Tamil	II	2001-04
46	Tasmiya Tazeen	Urdu	I	2002-05
47	Zubeida Afreen	Urdu	Ш	2002-05
48	Minza Shamreen	Urdu	IV	2002-05
49	Aysha Fareeha.S.T	Urdu	VI	2002-05
50	Sumeera Taskeen	Urdu	VII	2002-05
51	Kanitha Maryam	Urdu	VIII	2002-05
52	Kashmira Kanwal	Urdu	IX	2002-05
53	T. Nazeema Begum	B.Com	I	2003-06
54	Wajeeha Sadaf .M	NFSM & D	I	2003-06
55	Leena Maryam .J	NFSM & D	II	2003-06
56	Khathijathul Kubra .P	NFSM & D	III	2003-06
57	Arshiya Farheen	NFSM & D	Х	2003-06
58	K. Seema Afreen	B.Com	I	2004-07
59	M. Rabiya Nousheen	NFSM & D	I	2004-07
60	K. Seema Sabahath	NFSM & D	II	2004-07
61	M. Fouzia Taskeen	NFSM & D	IX	2004-07
62	M. Ramiza Sabreen	Biochemistry	IV	2004-07
63	Nayila Shakir	Biochemistry	III	2005-08
64	Fathima Afreen .K	NFSM & D	II	2005-08
65	Naziya Noureen .B	NFSM & D	III	2005-08
66	Amreena Nousheen G	NFSM & D	IV	2005-08
67	Fathima Akther T.M.	NFSM & D	V	2005-08

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Samundeswari

B.A. English

2005-08

I

	SLAMIAH WOMEN'S ARTS AND	SCIENCE COLLEGE, VANIY	AMBADI - CALE	NDAR
69	Ayesha Siddiqua V	B.A. English	IX	2005-08
70	Arshiya Samreen P.L.	B.C.A	VII	2005-08
71	Hanna Fathima J	NFSM & D	1	2006-09
72	Massera Farzeen .K	NFSM & D	II	2006-09
73	Ahmedi Zohra A	NFSM & D	III	2006-09
74	Tamkeen Saba V	NFSM & D	VI	2006-09
75	G. Saraniya	NFSM & D	VIII	2006-09
76	Sabeena Begum	NFSM & D	IX	2006-09
77	Niha Sadaf N	NFSM & D	Х	2006-09
78	Haseeba Arshi S	Biochemistry	IV	2006-09
79	Sameera Banu S	Biochemistry	VII	2006-09
80	Fazeelath Saba P	B.C.A	1	2006-09
81	Fouzia Taseen A	B.C.A	III	2006-09
82	Sayima Bareen A.V	B.C.A	VII	2006-09
83	Aasima Nousheen P	NFSM & D	1	2007-10
84	Safoora Fabreen	B.C.A	1	2007-10
85	Kanzul Marifa K	B.C.A	VIII	2007-10
86	Ramiza Sabreen M	Biochemistry	IV	2007-10
87	Uzma C	Biochemistry	VIII	2007-10
88	Uneza Sameen C	NFSM & D	VII	2007-10
89	Nadia Begum	NFSM & D	VIII	2007-10
90	Kashifa Tarannum V	NFSM & D	IX	2007-10
91	Umaima Sadaf M	NFSM & D	Х	2007-10
92	Aysha Siddiqa	B.Com	IV	2007-10

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI - CALENDAR					
93	Malini S	B.A. English	IV	2007-10	
94	Sheeba V	B.A. English	V	2007-10	
95	Rajeshwari M	B.A. English	VII	2007-10	
96	Bhavani Sangeetha A	BCA	1	2008-11	
97	Ayesha Ambreen. T.M	B.Com	1	2008-11	
98	Saba Naz	BCA	II	2008-11	
99	Fariha Taskeen.S.M	NFSM&D	II	2008-11	
100	Fahima Fathima.S.M	NFSM&D	III	2008-11	
101	Maha Jabeen	B.Com	III	2008-11	
102	Faakiha Sharmeem Kadaikar	NFSM&D	IV	2008-11	
103	Jambu Aysha Afrah	NFSM&D	V	2008-11	
104	Khanitha Taskeen.K	BCA	VI	2008-11	
105	Zulaikha Zaib.P.R	NFSM&D	VII	2008-11	
106	Minhaj Tabassum.T.M	NFSM&D	VIII	2008-11	
107	Hadiya Sayeed.C	BCA	VIII	2008-11	
108	Hajeera Kouser.M	NFSM&D	IX	2008-11	
109	Seema Siddiqua	B.A English	IX	2008-11	
110	Rabiya Farheen.K	B.A English	Х	2008-11	
111	Neha Anjum.J	NFSM&D	Х	2008-11	
112	SAYYIDA ASMA JABEEN Z	Biochemistry	V	2011-14	
113	SUMITHRA V	Biochemistry	VI	2011-14	
114	FATHIMA SHABREEN J	Biochemistry	IX	2011-14	
115	ZAHEEDA PARVEEN V A	B.A. ENGLISH	Х	2011-14	

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI - CALENDAR				
116	MUNAZAH AIMAN P	URDU	III	2011-14
117	QURATHUL AAIN M L	NFSM & D	1	2011-14
118	NUZHATH AALIYA M	NFSM & D	II	2011-14
119	ASKIYA ZUBANA	NFSM & D	III	2011-14
120	NABEELA FARHEEN A	NFSM & D	IV	2011-14
121	INSHERAH NIHAL K	NFSM & D	V	2011-14
122	MUSEBHA MARIYAM M	NFSM & D	VI	2011-14
123	SEEMA TAZEEN S	NFSM & D	VII	2011-14
124	SAYYIDAH FATHIMA RAIHAAN	NFSM & D	VIII	2011-14
125	SAMIHA AFAF B	NFSM & D	IX	2011-14
126	ZAIB HUSSNA M	NFSM & D	Х	2011-14
127	AZRA SHABREEN C	M.A. ENGLISH	1	2011-14
128	SUMAIYA TAJ K J	NFSM & D	1	2012-15
129	NIHA NAAZ V	NFSM & D	II	2012-15
130	NOUSHEEN FALAK V	NFSM&D	III	2012-15
131	FATHIMA SHAFEEYA H M	NFSM&D	V	2012-15
132	RASHIQUA ANUM A S	NFSM&D	VII	2012-15
133	TALIA UROOJ C	NFSM&D	VIII	2012-15
134	SUFIYA AMREEN	NFSM&D	Х	2012-15
135	QURRATH-UL-AIN K	BIOCHEMISTRY	II	2012-15
136	SHAMAILA AFREEN C	BIOCHEMISTRY	VIII	2012-15
137	AIYSHA SIDIKHA V K	BIOCHEMISTRY	IX	2012-15
138	MUIZZA SAMAH R	BBA	1	2012-15

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI - CALENDAR				
UMAINA SAYEED C	BBA	=	2012-15	
RIMSHA KIRAN P	BBA	٧	2012-15	
ALFIYA INAS M	BBA	Х	2012-15	
JUHI SHAHANA M	B.A.English	Х	2012-15	
FAYEEZA TABASSUM	NFSM & D	I	2013-16	
FAIZA HARMIN J	NFSM & D	II	2013-16	
UZMA TABASSUM P	NFSM & D	III	2013-16	
UZMA NAZEEMA C	NFSM & D	IV	2013-16	
AYESHA SUMAN V K	NFSM & D	V	2013-16	
ARSHIYA NAAZ V	BIOCHEMISTRY	II	2013-16	
FATHIMA A	BIOCHEMISTRY	VIII	2013-16	
RABIATUL BASRIA K	BIOCHEMISTRY	IX	2013-16	
RABIYA PARVEEN G S	BBA	II	2013-16	
MEHDIYAH MARIYAM K	BBA	IV	2013-16	
PRIYANKA D	BBA	VI	2013-16	
SUMAIYA SUMAN G	BBA	VII	2013-16	
AAFIYA NOVSHEEN	BCA	VIII	2013-16	
NIHA AAFREEN N	B.COM(CA)	IV	2013-16	
FARZANA M	B.COM(CA)	٧	2013-16	
ARFILA HARMAIN V	MATHS	V	2013-16	
SHABREEN FATHIMA S	MATHS	VIII	2013-16	
SAADIYA SAADATH	M.Sc Maths	VII	2013-16	
HUZAIFA AMREEN S	NFSMD	I	2014-17	
NIMRA FATHIMA B S	NFSMD	III	2014-17	
	UMAINA SAYEED C RIMSHA KIRAN P  ALFIYA INAS M  JUHI SHAHANA M  FAYEEZA TABASSUM  FAIZA HARMIN J  UZMA TABASSUM P  UZMA NAZEEMA C  AYESHA SUMAN V K  ARSHIYA NAAZ V  FATHIMA A  RABIATUL BASRIA K  RABIYA PARVEEN G S  MEHDIYAH MARIYAM K  PRIYANKA D  SUMAIYA SUMAN G  AAFIYA NOVSHEEN NIHA AAFREEN N  FARZANA M  ARFILA HARMAIN V  SHABREEN FATHIMA S SAADIYA SAADATH HUZAIFA AMREEN S NIMRA FATHIMA	UMAINA SAYEED C RIMSHA KIRAN P BBA  ALFIYA INAS M BBA  JUHI SHAHANA M B.A.English  FAYEEZA TABASSUM NFSM & D  UZMA TABASSUM NFSM & D  UZMA TABASSUM NFSM & D  UZMA NAZEEMA C NFSM & D  AYESHA SUMAN BIOCHEMISTRY  FATHIMA A BIOCHEMISTRY  FATHIMA A BIOCHEMISTRY  RABIATUL BASRIA K BIOCHEMISTRY  RABIYA PARVEEN G S BBA  MEHDIYAH MARIYAM K BBA  PRIYANKA D BBA  SUMAIYA SUMAN G  AAFIYA NOVSHEEN BCA  NIHA AAFREEN N B.COM(CA)  ARFILA HARMAIN V  SHABREEN MATHS  SAADIYA SAADATH M.SC Maths  NIMRA FATHIMA NESMD	UMAINA SAYEED C BBA II  RIMSHA KIRAN P BBA V  ALFIYA INAS M BBA X  JUHI SHAHANA M B.A.English X  FAYEEZA TABASSUM NFSM & D II  UZMA TABASSUM NFSM & D III  UZMA TABASSUM NFSM & D IV  AYESHA SUMAN NFSM & D V  AYESHA SUMAN NFSM & D V  ARSHIYA NAAZ V BIOCHEMISTRY II  FATHIMA A BIOCHEMISTRY III  FATHIMA A BIOCHEMISTRY IX  RABIATUL BASRIA K BIOCHEMISTRY IX  RABIYA PARVEEN G S BBA II  MEHDIYAH MARIYAM K BBA IV  PRIYANKA D BBA VI  SUMAIYA SUMAN BBA VII  AAFIYA NOVSHEEN BCA VIII  FARZANA M B.COM(CA) IV  FARZANA M B.COM(CA) V  ARFILA HARMAIN V  SHABREEN N MATHS VIII  FATHIMA S SAADIYA SAADATH M.SC Maths VIII  HUZAIFA AMREEN S NFSMD II	

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI - CALENDAR					
163	SALMA NOORAIN	NFSMD	IV	2014-17	
164	WAJEEHA TABASSUM M	NFSMD	VII	2014-17	
165	SHAIMA FATEEN S T	NFSMD	VII	2014-17	
166	SALMA SIDRA C	NFSMD	IX	2014-17	
167	JAMEEMA HUDAIBIA B	NFSMD	Х	2014-17	
168	SHEEBA NOWRIN V	BBA	VIII	2014-17	
169	NAJIA AIMAN	BCA	III	2014-17	
170	KALAISELVI G	B.COM (CA)	IX	2014-17	
171	AYISHA SIDDIQUA S	Biochemistry	VII	2014-17	
172	UZMA AAFREEN A P	Computer Science	IX	2014-17	
173	PRATHIPA J	M.A English	Х	2014-16	
174	SADAF ADEEN C	BCA	Х	2014-17	
175	KHANITHA MARIAM C N	B.Sc. NFSMD	1	2015-18	
176	CHENGAN FAEQHA ZAINAB	B.Sc. NFSMD	II	2015-18	
177	ASMA NOORAIN C	B.Sc. NFSMD	III	2015-18	
178	ARSHIYA SAMREEN P	MATHS	III	2015-18	
179	IFRAH MARIYAM H	B.Sc. NFSMD	IV	2015-18	
180	MASHATH FATHIMA C	BBA	IV	2015-18	
181	FAKIHA NIMRA	BCA	V	2015-18	
182	SAIMA FALAK C S	B.Sc. NFSMD	VI	2015-18	
183	SHEEMA SAADIYA A	BSc Biochemistry	VI	2015-18	
184	FAZEELA TASKEEN D	BCA	VII	2015-18	
185	RAHILA TABASSUM A K	MATHS	VII	2015-18	

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI - CALENDAR					
186	SARAH ANDALEEB C	B.Sc. NFSMD	VIII	2015-18	
187	AIYSHA MOMINA K	B.Sc. NFSMD	IX	2015-18	
188	HADIYA FATHIMA P	B.Sc. NFSMD	Х	2015-18	
189	MALEEHA HANNAN P	MSC(CS)	IX	2016-18	
190	ARFILA HARMAIN V	MSC MATHS	VIII	2016-18	
191	NABEELA UZMA	B.Sc. NFSMD	1	2016-19	
192	QHANITHA MARIYAM K P	B.Sc. NFSMD	II	2016-19	
193	AMREEN KOUSAR	B.Sc. NFSMD	Ш	2016-19	
194	UZMA HARHEEN	B.Sc. NFSMD	IV	2016-19	
195	RUFIYA RAAHIN C	B.Sc. NFSMD	٧	2016-19	
196	FATHIMA IRRAM D	B.Sc. NFSMD	VII	2016-19	
197	ASFIYA SAMREEN K	B.Sc. NFSMD	IX	2016-19	
198	AYESHA MINHA V	B.Sc. NFSMD	Х	2016-19	
199	KHATEEB LUBNA FATHIMA	MATHS	1	2016-19	
200	SHAHEERA FATHIMA MOTTUR	BCA	II	2016-19	
201	CHOLAVARAM BUSHRA FATHIMA	B.Sc Biochemistry	VII	2016-19	
202	AAMINA AYMAN T	MSC(CS)	III	2017-19	
203	HALIMA SADIYA F	MSC(CS)	VII	2017-19	
204	SHAIMA FATEEN S T	MSC (F&N)	II	2017-19	
205	QURRAT UL AEIN J	MSC (F&N)	IV	2017-19	
206	SANIYA KIRAN C	MSC (F&N)	V	2017-19	

207	MYTHILI N	MSC (F&N)	VII	2017-19
208	AAFIYA ANJUM S O	MSC (F&N)	VIII	2017-19
209	SHAHERA BANU	MSC (F&N)	IX	2017-19
210	PREDHANEKAR JASIA AIMAN	BSc Biochemistry	1	2017-20
211	GHOUSIYA THASLEEM S	MSC (F&N)	I	2018-20

#### **COLLEGE RULES & REGULATIONS**

The working hours of the College is from 9.00 a.m. to 2.40 p.m. and for the office from 9.00 a.m.to 4.00p.m. The above timings are liable to be changed by the Management and the Management's decision will be final in the matter.

College starts with prayer at 8.50 a.m. All the Staff and Students should attend Prayer. Recitation from Holy Quran is followed by "Sare Jahan Say Acha" the National Song, written by Dr. Allama Iqbal during prayer. A message on ethical values is given every day.

Students coming to the College after prayer will be fined a sum of Rs.5/-

All correspondence prior to and after admission to the College should ordinarily be made to the Principal.

#### **TUITION FEE**

At the time of admission, the fees for the first term of the course concerned shall be paid. Subsequently fees must be paid without fail not later than the 5th working day of every term.

Students paying the fee after the due date will be charged a fine of Rs. 10 for each day if the payment is delayed

#### STUDENTS' DRESS CODE

Students should wear only Salwar Kameez and Dupatta of any colour.

#### VISITORS

No male parents should enter the college premises at any time. If it is necessary, the visitors should give the indent to visit the College. Then the Principal will meet the male parents in his/her Chamber.

Visitors are requested to wait before they are called by the Principal. They should send in their card mentioning the purpose of their visit.

#### **IDENTITY CARD**

Each student of the college is expected to possess an Identity Card with her photograph affixed on it, duly attested by the principal. The students are advised to keep the card with them always and use it on the following occasions.

- To get concession tickets to travel by bus or rail.
- To become a member of the USIS Library, The British Council Library, Connemara Library or other Public Libraries.
- · For postal Identity.
- As an Identification Certificate when appearing for Examinations
- For the receipt of concession, scholarships, etc, in the College.
- The students should carry the Identity card with them always and produce the card whenever demanded by the principal or any member of the staff.
- Students may obtain their Identity Cards from their respective Heads of the Departments.

#### ADMISSION AND WITHDRAWAL

Candidates for admission to the Three-Year Degree courses must have passed +2 Examination or any examination recognized as equivalent thereto by the Thiruvalluvar University.

Candidates for admission to the Two year Post Graduate Degree courses must have passed the qualifying degree examination of any recognized University as equivalent thereto by the Thiruvalluvar University.

Students who are found to have obtained admission by forged documents or false representation in regard to their eligibility or otherwise will be summarily dismissed with forfeiture of all fees paid and reported to the University and to the concerned authorities for necessary action

#### **PAYMENT OF FEE**

No student will be enrolled or permitted to attend classes until the fee due for her are paid for I and II term. The fees are payable on or before and not later than the dates specified in the handbook and in this Calendar. The principal may fix different dates for different classes for the payment of college fee and it should be paid within the stipulated time.

Students shall make note of this and make payment in time. If a student fails to pay the fee on the date prescribed, she will have to pay a fine of Rs.10/- for each working day and if she fails to pay the fee even within the extended date, her name will be struck off from the rolls. If re-admitted, she has to pay the fee and fine due by her.

#### WITHDRAWAL AFTER ADMISSION

A student who has been assigned a seat or has paid the tuition and special fee or who, after the commencement of a term, leaves the College after admission at any time irrespective of whether she had attended the class or not, cannot claim refund of

Students leaving the college at the beginning or at the end of any term in the middle of the course, for any reason whatsoever will have to pay the fee payable for that term in which she was last marked attendance in the College.

No refund of any fee already paid will be admissible. Students are advised to retain their fee receipt with them till the completion of the course, and should be produced, if required.

The college authorities reserve the right to increase the tuition and other fee if they consider it necessary to do so.

All students and their parents or guardians will be deemed to have agreed to this rule as a condition for the admission of the student into the college.

#### ATTENDANCE AND LEAVE RULES

- Students must be present on the re-opening day of the College.
- Regular attendance in classes, prayer Assembly, all the college functions and Meetings is compulsory. Absence from there, will be considered as an act of indiscipline. Attendance on the Independence Day and the Republic Day Celebration is compulsory for all the students and staff of the College.
- Attendance shall be taken at every lecture, practical or tutorial class prescribed in the college timetable.
- Each department shall maintain (a) an accurate daily record of the attendance of each student and

- (b) the Lecturers shall report promptly to the Head of the Department about those who have acquired a third successive absence (listing dates of such absence) and list of those whose absence in the opinion of the lecturers are too frequent.
- Persistent absence for a week from classes, prayer assemblies, laboratories or other exercise (including physical education) without justifiable cause, will be sufficient reason for the student's name to be struck off from the rolls.
- a) No student shall absent herself without leave letter for any day or part of the day. Application for leave must be made to the Principal through the Mentor who will forward the same to the principal.
- b) When absent due to unforeseen cause, an application for leave must be submitted as early as possible and in no case later than on the first day of return to college.
- c) Leave will not be granted during working hours for the purpose of meeting parents, guardians, relatives and friends. The students shall keep their parents, guardians, relatives and friends informed that they should not be disturbed during working hours in the college and they should conform to the rules of the college.

Absence without leave for the whole or part of the day renders the student liable to be fined. In case of continued irregularity, the students are liable to lose their attendance.

- A student absent without leave for any hour of the day will be regarded as being absent for half a day.
- In case of sickness, the principal may require the production of a medical certificate from the College

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Medical Officer or from a registered medical practitioner.

Students, who absent themselves from classes on specified day after a vacation, shall be fined.

- The annual certificate of attendance required for the University Examination will in no case be granted unless.
- i) The principal is satisfied that the student's progress and conduct have been satisfactory.
- ii) The student has paid all the fees and dues to the college and returned all the books borrowed by her to the library.
- iii) Student should have attended three-fourths of the number of working days i.e., 75%.

The college management has the right to direct the principal not to forward to the University the names of candidates, for purpose of examination, who have failed to pay the college fee or any fine or those whose conduct has been found to be unsatisfactory.

#### **WORKING DAYS**

The College works on all days except Sundays and holidays declared by the institution. If necessary, classes may be held on some of these days also.

#### **EXAMINATIONS AND TESTS**

Examinations for all classes are held periodically. Further, Tests in all subjects are held from time to time. Attendance in these Tests and Examinations is compulsory. Absence from Tests and Examinations without valid reason will involve a fine of Rs. 25/- per

subject or Rs. 50/- to Rs. 100/- for the whole examination.

Progress cards containing the marks secured in the Tests and Examinations are sent to the parents or quardians.

#### PROMOTION AND SELECTION

All students are required to take Tests and Examinations. No student admitted to college is automatically eligible for promotion and selection. Besides student's attendance, her progress in studies and conduct as assessed by the staff and the principal will be the only consideration for promotion to the next class or selection for the university examinations. The principal may, at his/her discretion expel a student from the college who does not show adequate progress in studies or who is irregular in attendance or whose conduct is not satisfactory.

The annual certificate of the progress and the attendance will not be forwarded to the University for Admission to the University examinations unless (1) the principal is satisfied with regard to student's progress and conduct and (2) the student has attended the number of working days required by the University.

#### **LABORATORY**

Great care must be taken in handling apparatus. All breakages, damages, losses, etc., must be reported to the lecturer concerned as soon as they occur. The cost of the breakages, damages will be collected from the students concerned individually or collectively. These should be brought to the notice of the principal forthwith. It is the duty of the lecturer to conform to the rule strictly. The work tables and

sanitary fittings should be kept absolutely clean and tidy at all times. This should be seen by the Heads of the Department and the lecturers- in- charge. The Science laboratories are provided with very costly and sophisticated apparatus not easily available in the country. Extra care and caution is therefore, needed in this case from the student, the staff and the attendants

# THE COLLEGE LIBRARY GENERAL RULES

Perfect silence should be observed in the library and also in the corridors and lobbies of the college during working hours. Breach in this rule will entail serious notice followed by fine. The library is open to all students and members of the teaching staff of the College. Students should avail the library without wasting their precious time during the hours when they have no classes.

The value of the books lost or damaged will be recovered from the students and the staff.

Every student of the college may be allowed to take one book at a time, from the library. Each student will be given one library card. A book will be lent to her only in exchange of the card.

The card will be handed back to the students when she returns the books. If, however, the books are returned after the expiry of due date, the card will be handed back to her only after the overdue charges are paid.

The overdue charge for the late return will be Rs.5/- per volume per day. A student who does not return the book beyond the due period, on more than five occasions will forfeit the privilege of borrowing

The Librarian will account for the collection of fine from week to week to the principal. She will issue receipts to the students for the fines collected.

#### SPECIFIC RULES

All cards shall be returned to the library when the student leaves the college. A fee of Rs.25/- will be charged for each card lost and for the issue of a duplicate. Student will also be held responsible for any book borrowed on the card lost by her.

Students are not permitted to sub-lend to any one the reader's card or the books of the library. A student against whom any over dues or other charges are outstanding shall not be allowed to get back her cards or borrow books until she has paid the due amount.

A student who has lost her card shall make a prompt written report of the same to the librarian and shall pay the price for the same.

Books must not be marked or defaced or torn in any manner. Students should examine each book before borrowing and immediately report the damage, if any, to the librarian, if they fail to do so, they will be held responsible for any damage detected after use of the books by them.

No Transfer Certificate or Conduct Certificate or Attendance Certificate shall be issued to a student until the books and cards have been returned and any dues outstanding against the student are discharged.

A student against whom any fine or other charges are outstanding shall not be allowed to get back her card to borrow books or take her certificate until she All books must be returned to the library four days before the end of each term. If the student is to appear for university Examination, she has to return the book four days before the Attendance Certificate is sent to the university. The date of the dispatch of the attendance certificate will be duly notified by the principal. Failure to comply with this rule entails penalty and non-issue of all cards.

Staff members are not permitted to retain any books borrowed by them during the summer vacation and they should return the same before the last working day of the academic year.

Failure to comply with this rule will entail recovery of the value of the books from the defaulting members of the staff.

The librarian, the attendants and the readers shall be responsible individually or collectively for any loss or damage done to the books or other property belonging to the library either intentionally or otherwise. The Management's decision in the matter will be final.

All books on loan shall be returned not later than one week from the date of issue. All books should be replaced in the respective shelves before the closure of the college for any of the terms.

#### **COLLEGE UNION - STUDENTS' MAJLIS**

The office Bearers of the College Union are the President, the Vice President and the Secretary. They are the outstanding students among the respective departments selected by the Principal and Heads of the various departments. The class representatives are nominated by the Principal at the

beginning of each year. One staff member will be appointed as advisor to the college union and every association will function under the guidance of a member of the staff.

#### **BUS FACILITY**

Bus facility is also provided for students coming from Pernambut, Oomarabad via Ambur and also for students from Udayenthiram, Tirupattur, Thimmampet via. Bus pass will be provided to the students on payment of transport fee. Only those students who possess the bus pass will be allowed to travel by college bus.

#### GENERAL DISCIPLINE

Students are expected to conduct themselves in such a manner as not to bring discredit to the college or staff or to themselves. The reputation of the college depends upon the students, whether on or off the college campus. The college has ample faith in its alumni in their loyalty to the college, and their desire to uphold its fair name, standards and traditions. The members of the teaching staff are expected to promote high standards and set an example of discipline to the students.

Students should dress modestly always, be it in keeping up with the traditions of our country and our culture.

Members of the teaching staff are expected to set the best example for the students in the matter of dress, courtesy and polished behavior, punctuality and discipline.

It is expected that students will be courteous and gracious to the members of the staff, members of the Governing Body., distinguished visitors and invitees to

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the college. They should greet them when they meet them even if they do not know them. They should rise when the teacher and visitors enter a class or reading room or when they approach to speak to them.

Any misbehavior on the part of the student or failure or negligence of duty by the staff will entail severe disciplinary action.

Dr.M.RENU Principal

# ALMANAC 2020-2021

Date	Day	August 2020	Day Orde r	No. of Working Days
01-08-2020	Saturday	Bakrid		
02-08-2020	Sunday	Holiday		-
03-08-2020	Monday	Reopening of Odd Semester for III & V SEMESTER	1	1
04-08-2020	Tuesday		2	2
05-08-2020	Wednes day		3	3
06-08-2020	Thursda y		4	4
07-08-2020	Friday	Holiday		
08-08-2020	Saturday		5	5
09-08-2020	Sunday		6	6
10-08-2020	Monday		1	7
11-08-2020	Tuesday	Gokulashtami		-
12-08-2020	Wednes day		2	8
13-08-2020	Thursda y		3	9
14-08-2020	Friday		4	10
15-08-2020	Saturday	Independence Day		-
16-08-2020	Sunday	Holiday		-
17-08-2020	Monday		5	11
18-08-2020	Tuesday		6	12

Date	Day	August / Semptember 2020	Day Order	No. of Working Days
19-08-2020	Wednesday		1	13
20-08-2020	Thursday		2	14
21-08-2020	Friday		3	15
22-08-2020	Saturday	Vinayakar Chathurthi		-
23-08-2020	Sunday	Holiday		-
24-08-2020	Monday		4	16
25-08-2020	Tuesday		5	17
26-08-2020	Wednesday		6	18
27-08-2020	Thursday		1	19
28-08-2020	Friday		2	20
29-08-2020	Saturday		3	21
30-08-2020	Sunday	Muhurram		-
31-08-2020	Monday		4	22
01-09-2020	Tuesday	CIA- I COMMENCES	5	23
02-09-2020	Wednesday		6	24
03-09-2020	Thursday		1	25
04-09-2020	Friday		2	26
05-09-2020	Saturday	Teacher's Day	3	27

Date	Day	September 2020	Day Order	No. of Working Days
06-09-2020	Sunday	Holiday		-
07-09-2020	Monday		4	28
08-09-2020	Tuesday		5	29
09-09-2020	Wednesday	Last date for Uploading of CIA – I Internal marks in the Exam portal	6	30
10-09-2020	Thursday		1	31
11-09-2020	Friday		2	32
12-09-2020	Saturday		3	33
13-09-2020	Sunday	Holiday		-
14-09-2020	Monday		4	34
15-09-2020	Tuesday		5	35
16-09-2020	Wednesday	Commencement of Final Year University Examination	6	36
17-09-2020	Thursday		1	37
18-09-2020	Friday	Last date for payment of University Exam fees without fine	2	38
19-09-2020	Saturday		3	39
20-09-2020	Sunday	Holiday		-

Date & Day	Day	September / October -2020	Day Order	No. of Wor king Days
21-09-2020	Monday		4	40
22-09-2020	Tuesday		5	41
23-09-2020	Wednesday		6	42
24-09-2020	Thursday		1	43
25-09-2020	Friday	Last date for payment of University Exam fees with fine	2	44
26-09-2020	Saturday		3	45
27-09-2020	Sunday	Holiday		-
28-09-2020	Monday	CIA II Commences	4	46
29-09-2020	Tuesday		5	47
30-09-2020	Wednesday		6	48
01-10-2020	Thursday		1	49
02-10-2020	Friday	Gandhi Jayanthi		-
03-10-2020	Saturday	CIA TEST I (FIRST YEAR)	2	50
04-10-2020	Sunday	Holiday		-
05-10-2020	Monday	Last date for Uploading CIA – II Internal marks in the Exam portal	3	51

Date & Day	Day	October 2020	Day Order	No. of Wor king Days
06-10-2020	Tuesday		4	52
07-10-2020	Wednesday		5	53
08-10-2020	Thursday		6	54
09-10-2020	Friday		1	55
10-10-2020	Saturday		2	56
11-10-2020	Sunday	Holiday		-
12-10-2020	Monday	CIA TEST- III Commences	3	57
13-10-2020	Tuesday		4	58
14-10-2020	Wednesday		5	59
15-10-2020	Thursday		6	60
16-10-2020	Friday		1	61
17-10-2020	Saturday		2	62
18-10-2020	Sunday	Holiday		-
19-10-2020	Monday	Tentative date of Commencem ent of Practical Examination	3	63
20-10-2020	Tuesday		4	64
21-10-2020	Wednesday	Last date for Uploading of CIA – III Internal marks	5	65

Date & Day	Day	October / November 2020	Day Order	No. of Wor king Days
22-10-2020	Thursday	Last working day for odd semester	6	66
23-10-2020	Friday			-
24-10-2020	Saturday			-
25-10-2020	Sunday	Ayutha Pooja		1
26-10-2020	Monday	Vijaya Dashami		-
27-10-2020	Tuesday			-
28-10-2020	Wednesday			-
29-10-2020	Thursday			-
30-10-2020	Friday	Milad-ud- Nabi holiday		-
31-10-2020	Saturday	Last date for Completion of Practical Examination (Odd)		-
01-11-2020	Sunday	Holiday		-
02-11-2020	Monday	Tentative date of Commencem ent of Theory Examination		-
03-11-2020	Tuesday	Commencem ent of PG Classes		-

Date & Day	Day	November 2020	Day Order	No. of Wor king Days
04-11-2020	Wednesday			-
05-11-2020	Thursday			-
06-11-2020	Friday			-
07-11-2020	Saturday			-
08-11-2020	Sunday	Holiday		-
09-11-2020	Monday			-
10-11-2020	Tuesday			-
11-11-2020	Wednesday	National Education Day		-
12-11-2020	Thursday			-
13-11-2020	Friday	"		-
14-11-2020	Saturday	Deepavali		-
15-11-2020	Sunday	Holiday		-
16-11-2020	Monday	Last date for First year admission (UG/PG)		-
17-11-2020	Tuesday			-
18-11-2020	Wednesday			-
19-11-2020	Thursday			-
20-11-2020	Friday			-
21-11-2020	Saturday			-
22-11-2020	Sunday	Holiday		-

Date & Day	Day	November / December 2020	Day Order	No. of Wor king Days
23-11-2020	Monday	CIA TEST-I (FIRST YEAR UG)		-
24-11-2020	Tuesday			-
25-11-2020	Wednesday			-
26-11-2020	Thursday			-
27-11-2020	Friday			-
28-11-2020	Saturday			-
29-11-2020	Sunday			-
30-11-2020	Monday	CIA TEST-I (FIRST YEAR PG)		-
01-12-2020	Tuesday			-
02-12-2020	Wednesday	Reopening of Even Semester (II&III YEAR)	1	1
03-12-2020	Thursday		2	2
04-12-2020	Friday		3	3
05-12-2020	Saturday		4	4
06-12-2020	Sunday	Holiday		-
07-12-2020	Monday	Flag Day Celebration	5	5
08-12-2020	Tuesday		6	6
09-12-2020	Wednesday		1	7
10-12-2020	Thursday	Human Rights Day	2	8

	1			
Date & Day	Day	December 2020	Day Order	No. of Wor king Days
11-12-2020	Friday		3	9
12-12-2020	Saturday		4	10
13-12-2020	Sunday	Holiday		-
14-12-2020	Monday	University Exam for UG II, III Year & arrear students	5	11
15-12-2020	Tuesday		6	12
16-12-2020	Wednesday		1	13
17-12-2020	Thursday		2	14
18-12-2020	Friday		3	15
19-12-2020	Saturday		4	16
20-12-2020	Sunday	Holiday		-
21-12-2020	Monday		5	17
22-12-2020	Tuesday		6	18
23-12-2020	Wednesday		1	19
24-12-2020	Thursday		2	20
25-12-2020	Friday	Christmas		-
26-12-2020	Saturday		3	21
27-12-2020	Sunday	Holiday		22
28-12-2020	Monday		4	23
29-12-2020	Tuesday		5	24

Date & Day	Day	December / January 2021	Day Order	No. of Wor king Days
30-12-2020	Wednesday		6	25
31-12-2020	Thursday		1	26
01-01-2021	Friday	New Year		-
02-01-2021	Saturday	Holiday		-
03-01-2021	Sunday	Holiday		-
04-01-2021	Monday	Resume Classes For First Year	2	27
05-01-2021	Tuesday		3	28
06-01-2021	Wednesday	Commence Classes For III UG & II UG/PG	4	29
07-01-2021	Thursday		5	30
08-01-2021	Friday		6	31
09-01-2021	Saturday		1	32
10-01-2021	Sunday	Holiday		-
11-01-2021	Monday		2	33
12-01-2021	Tuesday		3	34
13-01-2021	Wednesday	Last date for Uploading of CIA – I Internal marks in the exam portal	4	35

Date & Day	Day	January 2021	Day Order	No. of Wor king Days
14-01-2021	Thursday	Pongal		-
15-01-2021	Friday	Thiruvalluvar Day		-
16-01-2021	Saturday	Holiday		-
17-01-2021	Sunday	Holiday		-
18-01-2021	Monday	CIA TEST-II (I YEAR) Commences	5	36
19-01-2021	Tuesday		6	37
20-01-2021	Wednesday		1	38
21-01-2021	Thursday		2	39
22-01-2021	Friday		3	40
23-01-2021	Saturday		4	41
24-01-2021	Sunday	Holiday		-
25-01-2021	Monday	CIA TEST-III (I YEAR) & CIA TEST-I (II& III YEAR) Commences Voter's Day	5	42
26-01-2021	Tuesday	Republic Day		-
27-01-2021	Wednesday	Last Date for payment of UG / PG. Examination fees without fine	6	43
28-01-2021	Thursday		1	44

Date & Day	Day	January / February 2021	Day Order	No. of Wor king Days
29-01-2021	Friday		2	45
30-01-2021	Saturday	Martyrs' Day	3	46
31-01-2021	Sunday	Holiday		-
01-02-2021	Monday	Last Date for payment of UG / PG. Examination fees with fine	4	47
02-02-2021	Tuesday		5	48
03-02-2021	Wednesday		6	49
04-02-2021	Thursday		1	50
05-02-2021	Friday		2	51
06-02-2021	Saturday		3	52
07-02-2021	Sunday	Holiday		-
08-02-2021	Monday		4	53
09-02-2021	Tuesday		5	54
10-02-2021	Wednesday		6	55
11-02-2021	Thursday		1	56
12-02-2021	Friday		2	57
13-02-2021	Saturday		3	58
14-02-2021	Sunday	Holiday		-
15-02-2021	Monday		4	59

Date & Day	Day	February / March 2021	Day Order	No. of Wor king Days
16-02-2021	Tuesday	CIA TEST-II (FOR II & III YEAR) Commences	5	60
17-02-2021	Wednesday		6	61
18-02-2021	Thursday		1	62
19-02-2021	Friday		2	63
20-02-2021	Saturday		3	64
21-02-2021	Sunday	Holiday		-
22-02-2021	Monday		4	65
23-02-2021	Tuesday	Last date for Uploading of CIA – II Internal marks in the Exam portal	5	66
24-02-2021	Wednesday		6	67
25-02-2021	Thursday		1	68
26-02-2021	Friday		2	69
27-02-2021	Saturday		3	70
28-02-2021	Sunday	Holiday		-
01-03-2021	Monday	_	4	71
02-03-2021	Tuesday		5	72
03-03-2021	Wednesday		6	73

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Date & Day	Day	March-2021	Day Order	No. of Wor king Days
04-03-2021	Thursday		1	74
05-03-2021	Friday		2	75
06-03-2021	Saturday		3	76
07-03-2021	Sunday	Holiday		-
08-03-2021	Monday	Women's Day	4	77
09-03-2021	Tuesday		5	78
10-03-2021	Wednesday		6	79
11-03-2021	Thursday		1	80
12-03-2021	Friday	CIA Test-III (For II& III Year) Commences	2	81
13-03-2021	Saturday		3	82
14-03-2021	Sunday	Holiday		-
15-03-2021	Monday		4	83
16-03-2021	Tuesday		5	84
17-03-2021	Wednesday		6	85
18-03-2021	Thursday		1	86
19-03-2021	Friday	Last date for Uploading of CIA – III Internal marks	2	87
20-03-2021	Saturday		3	88

Date & Day	Day	Aug-20	Day Order	No. of Wor king Days
21-03-2021	Sunday	Holiday		-
22-03-2021	Monday		4	89
23-03-2021	Tuesday	Last working day for Even Semester	5	90
24-03-2021	Wednesday	Semester Commencem ent of University Theory Examinations		
25-03-2021	Thursday			-
26-03-2021	Friday			-
27-03-2021	Saturday			-
28-03-2021	Sunday			-
29-03-2021	Monday			-
30-03-2021	Tuesday			-
31-03-2021	Wednesday			-

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	9						
	5						
ESTER)	4						
TIME – TABLE (ODD SEMESTER)	3						
	2						
	1						
	Day	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE, VANIYAMBADI - CALENDAR							
	9						
	5						
(ESTER)	4						
TIME – TABLE (EVEN SEMESTER)	3						
	2						
	1						
	Day	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6

## Notes

## Notes