

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE



Permanently Affiliated to Thiruvalluvar University
Recognized by UGC u/s 2 (f) and 12 (B) of the UGC Act 1956
Accredited by NAAC with "B++" Grade
Approved by the Government of Tamil Nadu
Phone: 04174 - 235266 Email: principaliwc@gmail.com
www.islamiahwomensartsandsciencecollege.com

Student Grievance Redressal Mechanism (SGRC)

UGC (Redress of Grievances of Students) Regulations, 2023

Islamiah Women's Arts and Science College has constituted a **Student Grievance Redressal Committee (SGRC)** in compliance with the **UGC (Redress of Grievances of Students) Regulations, 2023**. The SGRC is established to ensure fair, transparent, and timely redressal of student grievances in accordance with the norms prescribed by the University Grants Commission.

The institution is committed to providing a safe, respectful, and supportive environment for all students and to resolving their concerns related to academic, administrative, or infrastructural issues through a structured grievance redressal process.

Objectives of SGRC

- To address and resolve grievances raised by students in a transparent and time-bound manner.
- To create an inclusive and supportive atmosphere on campus by resolving conflicts amicably.
- To uphold the dignity of students by ensuring zero tolerance toward harassment or unfair practices.



Composition of the SGRC (As per UGC Regulations, 2023)

The SGRC shall consist of the following members:

1	Senior Faculty	MS. KALPANA Head & Assistant Professor, Department of Zoology	Chairperson	9361595984
2	Teaching Faculty	Dr. A. RAGAMATH BEE Head & Asst Prof, Department of Biotechnology	Member	763994012
3	Teaching Faculty	Ms. S. SOWMIYA Assistant Professor, Department of Zoology	Member	9585079441
4	Student	Ms. Famiya Meyer, III B.Sc Biochemistry	Member	7305534983

Scope of Grievances

Students may submit grievances related to, but not limited to:

- Admission process
- Fee-related matters
- Examination-related issues
- Evaluation and attendance
- Infrastructure and amenities
- Harassment or unfair treatment
- Any other academic or administrative concerns

Submission of Grievances

Students can lodge their grievances in the following ways:

- **Email ID:** principaliwasc@gmail.com
- **Grievance Box:** Located at all the blocks
- **Direct Submission:** To the SGRC Office during working hours.



Contact Details

SGRC Chairperson:

MS. KALPANA, Head & Assistant Professor, Department of Zoology

Office Location: Admin Block

Email ID: principaliwasc@gmail.com

Phone Number: 9361595984



PRINCIPAL
ISLAMIAH WOMEN'S ARTS
AND SCIENCE COLLEGE
VANIYAMBADI.-635 752.